

## **Sunshine Hills Elementary: November 2020 Minutes**

November 25, 2020 (Via Zoom)

Start Time: 7:05

Attendance: Melanie, Alyson, Sharon, Jodi, Jayme, Trish, Dawn, Braylee, Harkeet, Glenda, Charmaine, Heather, Masooma, Martina, Michelle, Ryan

1. Adoption of Agenda Jayme (first), Harkeet (second)
2. Adoption of October meeting minutes Braylee (first), Jayme (second)
3. Welcome / Introductions - Melanie
4. Zoom meeting Code of Conduct - Melanie

### **SHSPAC Zoom Meeting Code of Conduct**

1. Set your speaker to mute.
2. Use the raise hand function to request opportunity to speak.
3. Speak only when recognized by the chair.
4. Do not interrupt the speaker.
5. Members will get to speak a second time only after all those who wish to speak have had the opportunity to speak.
6. Observe a time limit of approximately 2 minutes when speaking.
7. Speak clearly with respect, kindness and keep to the topic at hand.

**Motion:** I motion for the meeting etiquette amendments be added to the Sunshine Hills PAC constitution. Moved by Jayme, 2nd Dawn.

Vote: 11 yes, 2 no – motion passed

### **5. Administration Report – Jody/Sharon**

#### **School Highlights**

- Halloween was a huge success.
- The virtual Remembrance ceremony was very special and meaningful
- Nov. 12 was PJ day
- Virtual field trips have been happening at the school
- Joke of the day is going well
- Dec 14- Dec 18<sup>th</sup> will be a week of spirit day – more information to follow
- The week of December 18<sup>th</sup> the school will send out a “virtual Christmas card” with some singing, reading and holiday cheer
- Nov. 30<sup>th</sup> – Pro- D Day (literacy and anti-racism focus)
- Christmas Hampers will be gift cards this year – the school will be sponsoring one family. The school is also collecting gift cards for Delta Assist.
- December 1<sup>st</sup> – Poinsettia and Purdys pick up

- February – band concert for 6/7
- Collaborative art piece (wordle) will be created about what it means to be a good friend to honour Cameron
- Monthly spirit days start in the new year

#### Covid-19 Protocols (Review and Reminders)

- We had an exposure letter for the school on November 5th and 6th
- Fraser Health will do all of the contacting and the school is not allowed to give any information
- Most families are keeping distance at pick up and drop off and wearing masks
- Any movement to Stage 3 will be decided by the ministry not the school
- If your phone is ringing and it is a blocked number please answer because it could be a contact tracer
- If you decide to keep your child home just remember it is still Stage 2. Please talk to your child's teacher and they can leave a package in the office for you to pick up. There will be no online learning in this stage

#### CSL – Communicating Student Learning Documents

- Report Cards will be online again this year. Information will come out through the office about how to log onto Parent Connect. There will no paper copies. They online version will come out Dec 16<sup>th</sup>.

#### 6. PAC Budget – Kim (Melanie reported)

General Account \$20,181.28

- we had some outstanding items from last year that were not settled before year end. Hot lunch expenses and Garden club. Coming up: Christmas Hampers

Gaming is \$26,258.20

Playground is \$40,652.38

#### 7. CPF- Glenda

- French Immersion information should be on the website soon
- December 2<sup>nd</sup> – question and answers for new French immersion parents
- Late French Immersion information night will be the third week of January

#### 8. DPAC - Trish

1. Brad Bauman and Nancy Gordon did a presentation on what PACs are and how they function.
2. Recommends Administration sits down with the PAC Executive at the beginning of each new school year to thoroughly go over the Constitution and Bylaws.
3. Talked about fundraising ideas during Covid.
  - Beach Grove: Bulk orders from a Food Wholesaler – families pick up
  - Brooke: Pre-packaged lunches with students' names on them. They set up in the undercover area. Two students from each division come and collect

Newly Filled DPAC Positions:

Chair- Lakhvir Brar (Seaquam)  
Vice Chair - Shane Todhunter (South Park)  
Treasurer - Kristin Unger (Gray)  
Secretary - Kristin Unger (Gray)  
Member at Large - Bob Nath (Delview)  
Member at Large - Tia Litz (DSS and Port Guichon)

Vacant Position:

BCCPAC Rep  
Parent Ed Coordinator

9. Spreading sunshine decals- Harkeet  
- tabled until January

10. Bring the holiday cheer - Melanie  
- parents can donate holiday decorations and holiday craft supplies in a box outside the office door and Jodi will quarantine and then put in the staff room for the staff to share

11. Teacher appreciation Holiday Cards – Martina  
- we have 66 staff members. We need parents to sign holiday cards for staff  
- Alyson, Dawn, Brayee, Jayme, Melanie, Martina volunteered.  
- Pick up cards next week and drop off December 6<sup>th</sup> at the school.

12. Saleem Noon – Charmaine  
-This will be a body science and sexual education program that will be delivered in an age appropriate way for all grades at the school. The program will be presented by Zoom with an online educator. There will be an online parent education night. The cost is \$1450. This will happen the last week of March/beginning of April. We will apply for a parent grant from DPAC.

13. Other  
- PAC Parking Spot – We are thinking of doing a silent auction in the new year to reassign the spot. Kim will report in the new year about the process.

Meeting Adjourned 8:10  
Next meeting January 27th via Zoom