



Sunshine Hills Parent Advisory Committee

Wednesday, June 7 In-Person in SH Library

Start Time: 7:00 pm

In Person: Keri Hanlon, Karen Simpson, Candace Basi, Braylee de Blieck, Joseph Chang, Evelyn Chung, Erin Elliott, Melanie Funk, Amika Reichard

Absent: Charmaine Wong, Nitika Joshi, Kim Kautzman, Dee Koonar

1. Acknowledgement - Erin

- She is attempting to learn more about reconciliation by reading books by Indigenous authors with her children, specifically, *Be a Good Ancestor* by Gabrielle Prince and Leona Prince from Iron Dog Books, an Indigenous book seller in Vancouver.

2. Adoption of Agenda: Braylee 1st, Erin 2nd

3. Adoption of April Meeting Minutes: Erin 1st, Braylee 2nd

4. Welcome and Introduction – Introduce yourself, give the name and age of your kid(s) and what you are looking forward to this summer? Answers: Not thinking about anything, waking up in the morning without a plan, spending time with the kids and enjoying the weather, not having to travel for work and family vacations.

5. Administration Report – Keri/Karen

- began with goodbyes to Melanie, Braylee, Nikki, and Kim, who will either be leaving or stepping back in their roles on PAC. Flowers and Cake from Richlea Bakery in Ladner.

a. Family Fun Night

- very successful, fun night, so much thanks to Kim who was the leader of the event.
- Praise for Grade 7s and Seaquam volunteers.

b. Saleema Noon

- Overall, a success. Sarah Watt, the facilitator, did a great job of keeping things age appropriate and based on body science.
- no judgment for families who decided not to allow their children to attend if teachers advised in advance so that they could prepare alternative activities for kids.

c. Uzume Taiko Drumming

- well received by kids, had to do more workshops than originally planned for due to large student population, unfortunately did not leave enough time for student concert at the end, which has been a highlight of previous years.

d. Sports Day – Friday June 9

- grade 7s did a great job putting the games together, great fun for the kids.
- unfortunately, the Tug O’War had to be postponed to Monday due to rain.
- better weather on Monday, kids, teachers, and parents had lots of fun.

e. Community Appreciation Friday

- kids busy making posters and invitations, hopefully lots of parents will come out to have coffee and treats, put on by teachers to thank parents.

f. Walk-A-Thon - Thursday, June 22

- replaced Pie-In-the-Face Fundraiser for Cops for Cancer.
- Discussion of the benefits of Camp Good Times and how it helps kids with cancer, their families, and the community.
- Kids asked to wear Spirit Wear or yellow and blue to show Sunshine Strong.
- 20% of proceeds will go to the Rodgers Family (Mrs. Rodgers is our Teacher Librarian, while Mr. Rodgers is our Inclusion Team Teacher), whose 8-year-old daughter is currently in treatment for brain cancer.

g. Grade 7 Celebration – Friday June 23

- French Immersion assembly between 9:15 am – 10:15 am
- English assembly between 10:45 am-11:45 am
- 2 assemblies so that school does not have to limit number of family numbers who can attend

-Grade 7 luncheon and dance will take place in the afternoon.

h. Teachers Bursary List

- Teachers grateful for extra resources as they often spend own money.
- lots of field trips, social studies, science, STEM club, plant unit, math materials, board games, books.
- 100% of applications were approved.

i. Coordinator of Inquiry/ Collaboration

- every Tuesday afternoon, teachers come together to collaborate and discuss what they are doing in their classroom around an inquiry or a question-→ Spiral of Inquiry

The Spiral of Inquiry is a...model...stemming from the work of Judy Halbert and Linda Kaser [Transformational Leadership, UBC]. It asks questions as a learning community to find out what is going on in the classroom for students and how to maximize their learning experience.

For more info, please visit <https://c21canada.org/wp-content/uploads/2016/10/Spiral-Playbook.pdf>

- District-wide, every school participates in collaboration sessions every Tuesday at both Elementary and High School level

- June 6 was the COI Celebration, where every COI presented a slide that represented their school

- 2 Inquiry groups at SH, around Literacy and Numeracy.

- Keri has stepped into the role while Andrea Rodgers is with her family

- Numeracy Inquiry question: Can math games enhance numeracy skills? Discussion.

- French Immersion Inquiry K-Grade 1 – Story Studio to enhance language acquisition.

Re: Uzume Taiko Drumming – could PAC sponsor the concert at the end?

- SH was late this year booking cultural experiences.

- Next September there will be a Teacher Committee who will decide and book cultural experiences. PAC could help with money for this.

- PAC could sponsor some Leadership activities for the Grade 7s to have better intermediate games at Sports Day, as well encourage them to be better, more enthusiastic leaders at our school.

Discussion around how few families play games with their kids and that kids may be more conscious of their appearance and demeanor i.e., will avoid acting silly or enthusiastic at Sports Day because so many events are filmed on phones which may be viewed and shared by peers.

6. PAC Budget – Joseph

- Still some reconciliation to do – Final Budget will be made available soon.

General Account – started at \$25,107 Opening Balance – now \$50, 509.35 Still some cheques to be cashed so estimated Closing Balance might be around \$44,113. Could be a bit less as some bursary cheques still need to be written.

-**Hot Lunch** – Budgeted \$68,000 has brought in \$75,000.

- kept costs close to budget: budget was \$62,000 have spent \$59,000 so far.

- Hot Lunch generated a profit of around \$12-15,000.

Family Fun Night – budgeted to bring in \$5,000, raised \$12,205.

Budgeted \$1,000 in expenses, spent \$1,900.

FFN generated a profit of \$10,261.

Spirit Wear – was not budgeted at the beginning of the year.

Not as successful in terms of profit but valuable in terms of school spirit

Raised \$9,100 but costs were \$8,997

- Would do Spirit Wear again, maybe with a different vendor.

Teacher Allocation – Budgeted \$5,000

Had 23 submissions which came in at around \$4,130.00 in disbursements but there may be one or two more.

Teacher Appreciation – Budgeted \$500.00 + cutlery and gifts- \$250

Catered lunch for at \$20/person, including desserts from COBS and coffees, plus the Exec voted to give \$5 gift cards for each staff member.

Gaming Account – Joseph does not have access.

Budgeted \$1,000.00 but \$2,200 came out of the General Account so \$1600 will have to be transferred to come out of the Gaming Account.

PAC did not give money for **Christmas Hampers** this year; Admin was given government money for that this year.

Halloween Security – budgeted \$160.00, invoice was \$200.

Dues and Fees for Munchalunch system (Hot Lunch) budgeted the exact amount \$337.50, which is due in August.

Misc. Banking Fees Budgeted \$200 spent \$120.80 so far.

Playground – budgeted \$0 this year.

Gym Equipment - budgeted \$1,000.00, we have 1 reimbursement for \$444.

- Has Mrs. Poole submitted all her receipts for jerseys etc.? Could some invoices have been paid by the school?

- Admin prefers that Teachers pay for equipment and then are reimbursed – difficult for some teachers if they are not reimbursed right away, but cleaner from an accounting perspective.

- Proposal that for next year teachers could be reimbursed more quickly by Joseph with his wife bringing in the reimbursement requests on a weekly basis.

-**Andrea Rodgers** receipts regarding Book Tournament that PAC funded, as well as an author visit, some STEM, and some beautification stuff - total of \$2,080.00.

- \$1000 was going to come out of the Gaming Account and \$1,000 out of Learning, \$160 on paper.

- Admin will reach out to Mrs. Rodgers.

Science Club – budgeted \$500, spent \$568.00.

Gaming Account Balance \$34,856.95 but will change when Joseph transfers some money that was supposed to come out of Gaming but came out of General Account instead.

Question: How long do you have to spend for Gaming now? Unclear. Used to have to be used up every 2 years. We receive \$11,000 going to move some of that to Playground.

The Government wants to know that Gaming amounts are not just accumulating, or we will receive less.

Vote: Braylee proposed that we move \$10,000 from Gaming Grant into Playground, seconded by Candace, vote unanimous.

Playground Account is currently sitting at \$51,325.00 with proposed \$10,000 will be \$61,325.00 next year.

7. Family Fun Night – Braylee (Kim absent)

- Next year Family Fun Night will need a new coordinator as Kim will be leaving the school.

- **If no one steps up, we will not have Family Fun Night.**

- need more parent volunteers to clean up and take everything down after the event. The more volunteers, the lighter the burden for 1 person (Kim).

- Special request from Melanie that cleaning up be added to the High School volunteers job description so that Admin can mingle with parents.

Discussion of how few parents stepped up to provide cakes and jars this year, what can we do encourage more participation so that kids aren't disappointed? Creating a competition between different divisions/grades?

- Some confusion about the spreadsheet and who was responsible for providing materials for large events like the jars and cakes. Are parents scrolling without completely reading the emails, so info is being missed? Better signage? Discussion of doing a secret ballot for the Silent Auction to make it fairer.

8. DPAC – Nikki Absent

- all the roles have been filled.
- reviewed guidelines, went through by-laws.

9. Saleema Noon / Parent Ed – Charmaine Absent

- Parent Ed Zoom was well attended.
- Presentation schedule could be released a week before so that parents could inform teachers sooner if they did not want their kids to participate.
- Body Science presentations happen every two years because two age groups at a time receive the presentation ex. Ks and 1s, 2s and 3s etc.

10. Executive Roles- Melanie

- Bursaries, allocations, Teacher Appreciation generally well received.
- Teacher Appreciation Luncheon June 22.
- would like to have some more parents come and mingle with the teachers.
- Melanie would like more parent/teacher interaction to build positive relationships with teachers.
- discussion of Welcome Tea next September, coffee and treats for kindergarten parents and new families September 5, 1st day of school – need volunteers to buy coffee and treats and talk up the PAC.
- Increase Bursary amounts next year, keep Allocations at \$200.00.
- Maybe put \$1000 into gym equipment.
- Community Building Ideas needed!

Question – why Grade 7 Fundraising is not included in PAC?

Answer: grade 7 fundraising is specifically for Grade 7s, PAC is not able to take that on.

Re: Executive Roles – Melanie is stepping down for sure.

- has decided to divide her role (President) into roles that must be done by a member of the Executive and non-Executive roles.
- Difference is that Executives must act according to the PAC Constitution and can be kicked out if they don't.
- Non-Executives cannot be kicked out and don't bear the same responsibility
- Handling Money and the ability to vote on motions are held by PAC Execs.

- Monica Reyes is going to help Melanie streamline all the roles and put them onto Google Drive so that Execs can see them – so she will be Co-Chair.
- Communication with Admin – monthly basis, creating an Agenda, Bursary Forms and Allocations
- Teacher Appreciation – who will do once Evelyn leaves? Amika can take over.
- Part of the role involves overseeing other Execs like Treasurer, for example
- Other roles are District PAC 5 or 6 meetings on a Monday, go to the District Office, report back to PAC
- Canadian Parents for French (CPF) Rep - 5 meetings, report back to PAC
- Secretary – Amika willing to give up.
- Bringing in Snacks for Teachers.
- Candace volunteered to be a Liaison with Admin, Bursaries, does not want to be Secretary.
- Melanie might be able to add her as an Executive at Large.
- Erin does not want to be chair, so is Co-chair.
- Chair position is filled.
- Thank yous to Braylee, Evelyn and Nikki, Karen, and Keri.

11. Playground Update- Melanie

- Keri found out that we can solicit Corporate Donations to raise funds for our donations. – Corporate Sponsors need to be aligned with the District Values.
- Melanie wants to know, can anybody just donate money to a school? Is there a difference between Corporate Sponsorship and Private Donations?
- Karen – Ladner Elementary just built their playground, maybe someone can go to Ladner and ask questions – Melanie said she would do that.
- Melanie discussed setting up a Corporate Sponsor Committee in September.
- Candace was wondering if parents can donate to PAC for the playground.
- Did we ever find out about GoFundMe? Don't think you can give tax receipts.
- More attractive to parents and Corporate Sponsors if we can give Tax Receipts

How does the District vet Corporate Donors?

9:02 Meeting Adjourned.